

FORMAT FOR REPORTING OF PROGRESS OF INTERNAL QUALITY ASSURANCE CELLS

Name of Campus/Faculty/Unit/Institute-.....

Month and year for which progress is being reported.....

Name of the co-ordinator IQAC-.....

Contact email of IQAC co-ordinator.....

No.	Title of item	Brief description with dates/ venues and numbers of participants (as applicable) OR Titles and details of programmes	Relevance to Criteria/Criterion of Programme Review (please include the number and sub codes of PR criteria)	Relevance to Criteria/Criterion of Institutional Review (please include the number and sub codes of IR criteria)	Additional Remarks
Section A- Strengthening of IQACs (physical and human resources)					
1.	IQAC meeting date and management information (hiring of assistants, establishment/streamlining of administrative procedures etc.)				
2.	Website of IQAC (date of first upload and most recent revision date)				
3.	Office space, equipment acquired for IQAC (with dates, and brief list)				

Section B- Design and adoption of QA tools					
4.	Approvals by Faculty Board on QA related policy decisions, strategic plans, By-Laws etc.				
5.	Approval of standard operating procdures/TORs for committees/appointments etc.				
6.	Approval of new performance evaluation tools				
Section C- Implementation of Quality Assurance tools					
7.	Number of programmes fully compliant with SLQF				
8.	Number of programmes not compliant with SLQF (please give expected time period to be fully compliant)				
9.	New programmes under development fully compliant with SLQF (with titles, total number and details of academic level etc.)				
10.	New programmes approved by UGC (or please report progress if not)				
11.	Major curriculum Revisions and introduction of new				

	teaching and learning methods (with number of courses, academic levels etc.)				
12.	Analyses, reporting and implementation of Student feedback (with details of year, semester and programme names)				
13.	Analyses, reporting and implementation of peer review processes (with details of year, semester and programme names)				
14.	Research articles/abstracts on QA published				
15.	Presentations/posters on QA				
Section C- Strengthening of QA practices/best practices					
16.	Internal Workshops/seminars/training events conducted (with titles, participant numbers, type of audience etc.)				
17.	External Workshops/seminars/training events attended by staff (with titles, numbers etc.)				
18.	External stakeholder meeting/feedback events,				
19.	Actions taken to implement recommendations from above				

20.	Student engagement in QA activities (titles of event, number of participants, academic level etc.)				
21.	Awards and commendations approved for QA related work				

Other.....
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